

Please complete this form and return it to Jane Eldridge at College Guardians, College Road, Malvern, Worcestershire, WR14 3DF.

Please fill in this form if you are interested in applying to host an international student with College Guardians. This means providing a student from overseas with accommodation, meals and care whilst they study here in the UK.

**ABOUT YOUR FAMILY**

1. Your surname:

First names *(please underline the name generally used)*:

Home address:

  

Date of birth:

Gender:  M  F

Valid driving licence:  Yes  No

Nationality:

Religion:

Occupation:

Daytime telephone:

Evening telephone:

Email address:

Mobile telephone:

2. Surname of spouse/partner:

First names *(please underline the name generally used)*:

Date of birth:

Gender:  M  F

Valid driving licence:  Yes  No

Nationality:

Religion:



Occupation:

Daytime telephone:

Evening telephone:

Email address:

Mobile telephone:

3. Please provide details of **everyone else** living in your home:

Full name:

Gender (M/F):

Relationship to you:

Date of birth:

Full name:	Gender (M/F):	Relationship to you:	Date of birth:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

4. Please give details of the family's interests and hobbies:

5. Please give details of you and your partner/spouses(s) work (paid and unpaid) and usual working hours:

### HOSTING

6. How many students are you prepared to host at any one time?  1  2  3+

7. What age student(s) are you prepared to host? (please tick all that apply)

5-7 years  7-10 years  10-13 years  13-16 years  16-18 years  18+ years

8. Are you happy to host a student of either gender?  Prefer male  Prefer female  Do not mind



9. Hosting options preferred (please tick)

Short term (from 1 night to 2 weeks)

Long term (over 2 months)

Medium term (from 2 weeks to 2 months)

Do not mind

10. Please indicate the time(s) of year when you may generally not be available:

11. Please provide details of previous hosting experience, if any (including dates), and why you and your family would like to host:

**ABOUT YOUR HOME**

12. Please provide a brief description of your family home, including how many rooms, and how many bedrooms your home has:

13. Details of the bedroom(s) available for hosting student(s):

Bedroom 1

Seperate bedroom  Yes  No

Ensuite  Yes  No

Bed  Single  Double

Desk and chair  Yes  No

Bedroom 2 (if applicable)

Seperate bedroom  Yes  No

Ensuite  Yes  No

Bed  Single  Double

Desk and chair  Yes  No

Bedroom 3 (if applicable)

Seperate bedroom  Yes  No

Ensuite  Yes  No

Bed  Single  Double

Desk and chair  Yes  No



14. Details of the property  
Please indicate whether or not the property has the following:

Front garden:  Yes  No

Back garden:  Yes  No

Broadband internet connection:  Yes  No

Other features (please include a description):

15. Are there any smokers in the home?  Yes  No  
Is smoking allowed in the home?  Yes  No

16. Are there any family pets in the home? *(please provide details)*

Has any family pet caused anyone a personal injury or been the subject of a complaint? *(please provide details)*

17. Names of other temporary, permanent or international students staying at the property  
*(please provide details including dates of stay, nationality and ages):*

18. **Car Insurance**

Does your car insurance cover you to drive students?  Yes  No

**Household Insurance**

Does your household insurance policy cover you to host students on an occasional basis?  Yes  No

Does your home have smoke alarms?  Yes  No

Does your home have carbon monoxide monitors?  Yes  No

Do you have a Gas Safety Certificate for your home?  Yes  No  N/A

Do you have a First Aid Kit in your home?  Yes  No



19. Has any full-time resident in the household ever: (please tick Yes or No)

Been convicted of any offence against a child?  Yes  No

Been entered on the child protection register or been the subject of a child protection plan?  Yes  No

Had a child removed from your care by order of a court?  Yes  No

Been denied access to or made subject of an injunction regarding your own or other children?  Yes  No

Been disqualified from activity as a foster parent?  Yes  No

Been refused registration under the Children Act 1989 e.g. as a child minder?  Yes  No

Been on the list of individuals barred from working with children or otherwise disqualified to work with children, administered by the DBS or subject to sanctions imposed by any regularity body?  Yes  No

Been convicted of a criminal offence or have a court case pending?  Yes  No

Had family court, civil court or criminal justice system incidents / appearances?  Yes  No

Been subject to a 'sex offender order', civil finding or injunctions (relevant to any family court matter, domestic situation child or children)?  Yes  No

Been subject to an emergency protection order?  Yes  No

*This position is exempt from the Rehabilitation of Offenders Act 1974 and therefore all convictions, cautions, written warnings, bind overs, including those regarded as 'spent' must be declared. If you have answered 'YES' to any of the questions above, please supply further details along with the relevant dates on a separate form marked Private and Confidential for the attention of the Director of Guardianship Services.*

*Section 70a of the Children Act 1989 states that a person who gives information which he/she knows to be false/misleading or makes a statement in this notice will be guilty of an offence and liable on summary conviction to a fine.*

*Please note: having a criminal record may not necessarily stop you from working with our company; this will depend upon the nature of the offence.*



**DECLARATION AND SIGNATURE**

Data Protection: By signing this form, you are confirming that College Guardians (through Malvern College Enterprises Limited) may obtain, process and hold personal information about you and your family, including sensitive information (such as details of any convictions), and that you consent to this for the purposes of assessment.

First signature:

Second signature:

Name in full:

Name in full:

Date:

Date:

Signature and full name of any family member over the age of 16 living at the address:

Please provide details of the names of two character referees one of whom should be a professional person and must have known you for at least two years:

Name:

Name:

Address:

Address:

Telephone number:

Telephone number:

Email address:

Email address:

Thank you for taking the time to complete this form.

**Please note:** This form is for information purposes only, and does not constitute a binding contract between you and College Guardians.

Once this information has been processed we will arrange a time to come and visit you in your home. At this time we will need to see details of household insurance certificates and gas safety certificates if applicable.

College Guardians takes the welfare and safety of children very seriously. We will undertake DBS checks for all people living in the household over the age of 16. In order to do this we will need to inspect the following documents when we visit, passport, Driving Licence and National Insurance Number. By signing this form you agree to College Guardians undertaking DBS checks and taking up references.